



## 2019 PADDLE8 STOREFRONT ARTWORK LOAN AGREEMENT

The lender or artist (herein after "Lender") signing this Art on Loan Agreement is agreeing to loan a piece of the Lender's artwork to the New York Academy of Art for the placement of the work in an exhibition organized by the New York Academy of Art in furtherance of its charitable and educational purposes. The Lender's signature on the Artwork Loan Agreement evidences that the Lender has read both pages of this agreement and agrees to all of the terms and conditions stated herein.

**INFO ON LOANED ART** (please complete one form for each work loaned)

**EXHIBITIONS AND LOAN DATES:** September 25, 2019 – January 31, 2020

**NAME OF ARTIST:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY / STATE / COUNTRY / ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**INFO ON LOANED WORK:**

**TITLE OF WORK:** \_\_\_\_\_

**YEAR COMPLETED:** \_\_\_\_\_ **MEDIUM:** \_\_\_\_\_

**EDITION** (if applicable): \_\_\_\_\_ **HEIGHT:** \_\_\_\_\_ **X WIDTH:** \_\_\_\_\_ **X DEPTH:** \_\_\_\_\_ **INCHES**

**CREDIT** (courtesy of the artist and): \_\_\_\_\_

**PRICE / INSURANCE VALUE IN USD** (all work must be available for sale): \$ \_\_\_\_\_

**IS THE WORK FRAMED:**  yes  no

**IS THE WORK SIGNED:**  yes  no **IF YES, WHERE IS THE WORK SIGNED:**  front  back  other \_\_\_\_\_

ALL ARTWORK WILL BE AVAILABLE FOR PURCHASE AT A PRICE DETERMINED BY THE ARTIST AND THE NEW YORK ACADEMY OF ART. ARTIST WILL RECEIVE 50% OF THE SALE PRICE AND THE ACADEMY WILL RECEIVE THE REMAINDER BALANCE AFTER PROCESSING FEES HAVE BEEN REMOVED BY PADDLE8. THE ACADEMY'S PORTION OF THE SALE GOES TOWARDS THE SUPPORT OF SCHOLARSHIPS, PUBLIC PROGRAMS, AND ADMINISTRATIVE COSTS.

**SIGNATURE OF ARTIST:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

# PLEASE READ CAREFULLY BEFORE SIGNING

## IMPORTANT 2019 and 2020 DATES & TIMES

**September 10:** Artist confirmation, bios, and hi-res jpegs due

**September 25, 2019 – January 31, 2020:** Online exhibition

**\*\*PLEASE NOTE DELIVERY OF SOLD WORKS SECTION BELOW\*\***

## EXHIBITION

The New York Academy of Art Paddle8 Storefront opens September 25, 2019 and continues through January 31, 2020. All accepted works must remain available for sale until the close of the online exhibition and sale.

## DELIVERY

The artist should be prepared to be available to release the work to the Academy or buyer during the run of the online exhibition (i.e. if your work is unavailable or not accessible during the run of the online sale, then you should not submit your work).

If a work sells, in most cases the artist will be responsible for shipping or delivering the work to the Academy. From there, the Academy will coordinate getting the piece to the buyer. There might be some situations where the Academy will need to ship directly from the artist studio to the buyer.

Mailed work and hand deliveries must arrive to the Academy within 2-3 weeks of the sale. (Please keep in mind the online sale runs from September 25, 2019 – January 31, 2020.)

- If delivering by hand, please do so during building hours: Monday through Friday, 10am-9pm, Sunday 12pm-6pm.
- C.O.D. deliveries will not be accepted
- NO PACKING POPCORN
- Deliver all SOLD works to:

New York Academy of Art  
ATTN Paddle8 / Heidi  
111 Franklin Street  
New York, NY 10013

**SPECIAL ARTWORK INSTRUCTIONS & ADDITIONAL LENDOR OR ARTIST INFORMATION:** \_\_\_\_\_

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## LIABILITY

All reasonable care will be given to objects while in the custody of the Academy. The Academy cannot assume responsibility for possible loss in transit or damage or deterioration incurred before arrival as stated above.

## SALES / REPRODUCTION

Artists will receive 50% of the final sale price, and the Academy will receive the remainder balance after processing fees have been removed by Paddle8. The Academy's portion of the sale goes towards the support of scholarships, public programs, and administrative costs. The New York Academy of Art and Paddle8 reserve the right to reproduce accepted entries in all promotional material including press releases, catalog and web site, in perpetuity.

## CONTACT INFORMATION

New York Academy of Art  
212-842-5126 (office)  
exhibitions@nyaa.edu

**SIGNATURE OF ARTIST/LENDER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_