



**OPTIONAL PRACTICAL TRAINING (OPT) REQUEST FORM**

**PART I: PERSONAL INFORMATION**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Local Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

SEVIS ID # \_\_\_\_\_

Program of Study: **Drawing** **Painting** **Sculpture**

Expected Date of Completion of Studies: \_\_\_\_\_  
*May not be less than two weeks away* *Graduation Date*

**PART II: OPT INFORMATION**

Optional practical training may be undertaken from the New York Academy of Art only on a Post-Completion Basis and must be submitted only once all degree requirements have been fulfilled.

**Starting** \_\_\_\_\_

*Your start date could be as early as the expected date of completion of studies you put above, or any other date within the 60-day period following.*

**Ending** \_\_\_\_\_

*You must apply for all of the 12-month benefit you have remaining for this program of study.*

How much of your 12-month OPT Benefit for this program have you used, if any? \_\_\_\_\_  
*Enter months*

**PART III: PROPOSAL OF EMPLOYMENT**

Describe your proposed employment and explain how it relates to your major. Be specific yet concise in the space provided below.