

The logo for the New York Academy of Art is centered at the top of the page. It consists of the text "NEW YORK ACADEMY OF ART" in a serif font, enclosed within a double-line orange border.

NEW YORK
ACADEMY
OF ART

STUDIO AGREEMENT TERMS AND CONDITIONS

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Studio Agreement Terms and Conditions

All studios, although assigned to students for the academic year, are property of the New York Academy of Art and their use is subject to the Academy's institutional policies on health and safety. In accepting a studio assignment and signing this form, the student has agreed to the following terms regarding studio use and safety, with the understanding that breach of any of the conditions may result in termination of studio privileges:

- Only the student to whom a studio space has been assigned has right of use of the assigned studio
- Studio use is only for fulfillment of academic requirements and only during building access hours
- Studio shall be maintained in orderly condition with no overflow into neighboring common areas
- At the end of the assigned term of use, each student is responsible for returning their studio to its original condition*. *Original condition entails white walls that are free of nails, screws, pushpins, staples, tape, etc. and grey floors that are broom swept clean. NYAA will supply the approved brand and color paint for students to repaint their studios if necessary. Student failure to return a studio to its original condition will result in failure to register for classes and/or graduate
- Hanging of drapery and construction of partitions are prohibited
- Windows may not be covered except by approved blinds
- First year students are provided 1 easel, 1 taboret, and 1 stool. Second year students must provide their own studio furniture. As outlined in the Student Handbook, The Academy's instructional furniture may not be moved into the studio.
- Spraying of fixatives, varnishes and paints is prohibited in studios. Students must use the Spray booth for these processes.
- Substances including but not limited to turpentine, lacquer thinner and benzene are prohibited in studios
- Only odorless mineral spirits may be used as paint thinner in studios
- When not in use, volatile solvents must always be covered in containers and stored in the metal cabinets.
- Volatile solvents must be emptied into the provided liquid recycling drums. Never pour solvents down sink drains.
- Paint rags and other painting and drawing debris must be disposed of in the provided covered metal containers.
- Power tools, except for drill/driver, may be used only in the woodshop on the garden level
- Personal electrical appliances (portable heaters, hot plates, hot pots) are not permitted in studios
- Smoking, alcoholic beverages, and controlled substances are prohibited in studios
- Excessive noise and playing of radios except with earphones are prohibited in studios
- Visitors' policy as outlined in the Student Handbook must be followed; children and pets are not allowed in studios
- Any structural problem or possible safety or health issue must be reported to Operations Manager, Tim Buckley – TBUCKLEY@NYAA.EDU
- Each student is responsible for collecting all works of art/belongings by emailed/posted deadlines unless they make special arrangements with the Academy. The Academy may use or dispose of any uncollected works as it deems appropriate.
- It is understood that Academy staff may inspect the studio at any time. If violations are found, a violation form is issued. Repeat violations result in monetary fines, class registration/graduation hold, and or the loss of studio access.
- The Academy is not responsible for theft or loss of items left in studios. All valuables should be locked in the provided locker.
- The life-size armatures provided to students enrolled in Sculpture II are the property of NYAA. Lifesize armatures must be returned in good working condition, free of clay, prior to the end of spring semester. Requests for additional working time with the life-size armatures must be made in writing and approved by the administration.

Failure to comply with these rules will result in the inability to register for classes.

Studio Violations are considered during the review of applications for residencies, awards, and professional opportunities. I understand the terms and conditions listed above and will use the assigned studio in accordance with them.